



Date: _____

To: GS1 Singapore
Request of Transfer of Membership

Important Notes:

1. A request for transfer of membership arises when the business of an existing member is acquired by a new member and integrated into the operating activities of the new member/or change of company's entity from sole proprietorship to LLP or Pte Ltd.
2. The new business requires to be under the control of one management structure.
3. A request for the transfer must be authorised by both the transferor (relinquishing party) and transferee (receiving party).
4. All GTIN 13-digit Numbers must be confirmed for the transfer to be completed.
5. Both transferor and transferee must ensure all dues such as annual licence fees are paid in full before any request for the transfer can be processed.
6. ACRA Business Profile Forms of transferee (receiving party) is to be provided to GS1 Singapore.
7. Administrative fee of S\$100.00 plus prevailing GST is applicable.
8. Return of existing GS1 Singapore Certificate from transferor. New GS1 Singapore Certificate under the name of transferee will be given.
9. Failure to complete this form in full and legibly will result in a processing delay. Failure to submit this form on time will also result in a processing delay.

GS1 Company Prefix / GLN / Single 13-digit number: _____

Transferor Company Details

Company Name: _____
Authorised Contact: _____
Postal Address: _____

Position: _____
Contact Number: _____
Email: _____

We/I authorise the transfer of the above number currently registered in the name of _____ to be transferred into the account of _____

Transferor Signature: _____
Date: _____

Transferee Company Details

Company Name: _____
Authorised Contact: _____
Postal Address: _____

Position: _____
Contact Number: _____
Email: _____

We/I authorise the transfer of the above number currently registered in the name of _____ to be transferred into the account of _____

Transferee Signature: _____
Date: _____